

Student Dismissal Procedures

Student's Name _____ Grade _____

Parent/Guardian's Name _____ Phone No. _____

(1) AFTER STUDENTS ARE DISMISSED FROM SCHOOL THEY ARE TO GO TO THE BUSES OR THE CAR RIDER AREA FOR PICKUP.

At dismissal time, my child will:

- Walk home Be picked up by a parent/legal guardian
 Ride home on the school bus Other: _____

(2) I give my consent for the following person(s) to pickup my child from school:

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Adults must pickup children. Students will not be released into the custody of minors (under age 18).

By signing below, I understand that:

1. All students must be picked up no later than 30 minutes after dismissal. If a parent is going to be late picking up a student, the school must be contacted to arrange for adult supervision. Office workers do not supervise children.
2. If there are any changes that need to be made to a bus route or stop, a Bus Change Request Form must be filled out and processed through the school's office.
3. If there are any changes in a child's dismissal procedure, written notification must be sent to the school's office. In the event of an emergency dismissal, the school must be notified before 2:00 p.m. If the school receives a call after 2:00 p.m., this does not guarantee that the change will be made.

Parent/Legal Guardian's Signature

Date

